

**Position:** Bilingual Community Health Worker, Part-time (20 hours per week, flexible schedule)

**Primary Function:**

In this position, the Bilingual Community Health Worker will independently provide outreach and support to help older adults to understand the supports and services available to assist in healthy aging. The CHW helps to increase health knowledge and self-sufficiency through a variety of activities, including resource and system navigation, outreach, community education, informal counseling, social support, and advocacy.

**Position Responsibilities:**

The primary responsibilities of the Bilingual Community Health Worker, include, but are not limited to:

1. Consult and collaborate as an integral part of a multi-disciplinary team and two multi-agency learning collaboratives
2. Independently conduct outreach, form community partnerships, and facilitate educational seminars
3. Partner with community sites and groups (libraries, park districts, townships, villages, churches, community groups, etc.) to host resource tables, provide referrals, and distribute resource materials
4. Conduct outreach and education to individuals who are in need of health care and social services to increase utilization of the health care system
5. Collaborate with new and existing community partners to offer health, wellness, and informational programs
6. Assist older adults in navigating through community and healthcare resources
7. Facilitate referrals to social service and community supports
8. Develop and maintain in-depth knowledge of available support services throughout the community
9. Maintain metrics, outreach, and client databases
10. Attend and present at local senior group meetings, senior fairs, and community events to share information and to identify individuals in need of further supports or services
11. Actively participate in a multi-agency learning collaborative by participating in training sessions and meetings and supporting other members by sharing information and resources
12. Other duties as assigned

**Qualifications:**

1. Education/Work Experience: Minimum Associate Degree in Social Work, Social Sciences, Public Health, Counseling, Education, or other human services of health/wellness field OR Equivalent two years of experience working with diverse populations, community, or faith-based organizations (health care setting experience preferred)
2. Fluent in Spanish and English. Experience using both languages in a professional capacity is preferred
3. Strong verbal and written communication skills in both Spanish and English
4. Comfortable speaking with groups of all sizes; Good presentation skills
5. Basic knowledge of healthcare systems, health education, and motivational strategies a plus
6. Basic computer and internet skills required, including internet searches, Excel, Word, and Outlook
7. Excellent organizations skills, ability to multitask, have initiative, adaptable, strong commitment to timely execution of tasks, and is self-directed and able to work independently
8. Good driving record and access to a vehicle
9. Applicants that live in Lyons Township, Riverside Township, or south Proviso Township, or have strong ties to one or more community groups or neighborhoods in these townships, are preferred

**For More Information or to Apply:** Contact Colleen Pelikant at [cpelikant@agingcareconnections.org](mailto:cpelikant@agingcareconnections.org)